

NOTICE OF TRANSFER OF TELEPHONE SERVICE

RE: 000-000-0000-000

August 6, 2004

xxxxx xxxxxxxxx xxxxxxxxxx

Dear xxxxxxxx,

Until recently, BBC Telephone, Inc. ("BBC") had been providing your local telephone service (dial tone) over the resold facilities of SBC Missouri (SBC). As you may be aware, BBC is no longer able to provide your local telephone service.

But for the terms of the agreement governing BBC's service to you, once BBC's account with SBC was disconnected, your local telephone service would have been disconnected, too. To prevent your service from being disconnected without notice to you, SBC began providing local telephone service to you on August 6, 2004 for a limited transition period. The last day of this limited transition period will be September 7, 2004.

<u>Important</u>: BBC and SBC Missouri (SBC) have entered into agreements whereby SBC has acquired BBC's rights to provide your local telephone service should you not choose another local service provider by the September 7, 2004. This change does NOT affect long distance services you may currently be receiving from an interexchange carrier.

SBC records indicate that as of August 6, 2004, you have not yet selected another local telephone service provider. There is approximately one month before the limited transition period ends and your service will be transferred to SBC in accordance with applicable rules of the Federal Communications Commission ("FCC") and your state public utility commission.

You have a choice in selecting your telephone service provider.

- 1. If You Select SBC Missouri for Local Phone Service by the Selection Date: Please contact SBC Missouri at 1-866-877-1070 (residential customers) or 1-888-481-0367 (business customers) to make arrangements for local telephone service as soon as possible. SBC Missouri has attractive pricing programs and packages for local service that your SBC Missouri representative can discuss with you. SBC Missouri will provide you with the local phone services you request, and it will make local toll and long distance service available to you from the carrier of your choice. SBC Missouri will not charge its customary new connection fee or any other change of carrier charges.
- 2. If You Do Nothing by the Selection Date: If you have not transferred your service by the Selection Date (September 7, 2004), your local telephone service will be automatically transferred to SBC Missouri during the Transfer Period at no cost to you, and you will not experience any telephone service outage. In accordance with the applicable rules of the FCC and your state public utility commission, services will be provided to you as follows:

a. <u>Local Phone Services</u> – SBC Missouri will provide the same or equivalent local phone services as you were receiving with BBC at SBC Missouri's approved rate structure (see attached summary of SBC Missouri's service terms and conditions for more details). In addition, SBC Missouri will not charge its customary new connection fee or any other change of local carrier charges. SBC Missouri's rates, terms and conditions will be applicable on the date SBC Missouri becomes your service provider. SBC Missouri will contact you by mail or telephone to advise of any post-transfer changes.

b. <u>Local Toll and Long Distance Services</u> –

- Local Toll from BBC Local Toll and Long Distance Customers If you use BBC local toll but another carrier for long distance, then SBC will provide your local toll service at SBC's approved rate structure and you will continue to receive your long distance services from the same carrier.
- Local Toll and Long Distance Customer of Another Carrier If you use
 a long distance carrier for local and long distance services, you will
 receive the same service from the same carrier.

If you have a preferred carrier freeze that prevents unsolicited changes on your local phone, local toll, and/or long distance services, and have not contacted SBC Missouri or another provider by the Selection Date (September 7, 2004), the freeze will be lifted and your services transferred according to this section. You must contact SBC Missouri to arrange for the freeze protection to be reinstated after the transfer.

- c. <u>Service Adjustments</u> You may make adjustments and changes to your service from SBC Missouri at any time by calling service representatives (per your billing statement).
- 3) If You Select Another Provider before the Selection Date: You must make arrangements with that service provider to transfer your service on or before the Selection Date (September 7, 2004). Your selected carrier will determine the charges for the services you select.

BBC will no longer make any new changes to your telephone service, and BBC has full responsibility for handling any outstanding complaints or disputes that may exist between you and BBC or referring you to the appropriate carrier.

If you have any questions about SBC Missouri's telephone services or features, please contact SBC Missouri at 1-866-877-1070 (residential customers) or 1-888-481-0367 (business customers) or visit its web site at www.sbc.com.

SBC Missouri looks forward to meeting your local communications needs. Please see attached terms and conditions.

If you have changed your local telephone service provider since August 6, 2004, please disregard this letter.

Sincerely,

April Mullins SBC Manager Attachment

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SBC Missouri's TERMS AND CONDITIONS OF LOCAL SERVICE

As a service to our customers, and in compliance with the Federal Communications Commission and state public utility commissions, if applicable, SBC Missouri wants to provide you with the following information concerning the terms and conditions of service.

- Depending on your location, your local telephone service will be billed at a monthly rate between \$7.49 to \$12.40 (residential customers) or \$16.71 to \$37.00 (business customers) for SBC Missouri's touch-tone one-party flat rate service.* Universal Lifeline Telephone Service is also available for residential customers, ask your SBC representative for details.
- If you decide to order any additional services, a full description of each product or service you order will be identified on your bill. For additional information, you may reference the EasyOptions section of your SBC Missouri directory or visit our Web site at www.sbc.com.
- Charges for late payment and returned checks- For residential customers, a late payment charge of \$1.60 will be assessed if your payment is not received by the date shown in the Payment Information section and the unpaid balance is \$5.01 or more. For business customers, a late payment charge of 1.5% is applicable if payment is not made by the next bill date as referenced in the Payment Information section of the telephone bill. There is a \$25.00 charge for returned checks. If late payment or returned check charges are applicable, they can be found in the Other Charges section and Monthly Statement section of the telephone bill.
- Deposits and advance payments If a deposit or advance payment is later required to continue local telephone service with SBC Missouri, the advance payment will appear in the Monthly Statement section of your telephone bill and the deposit will appear in the Payment Information section of your telephone bill. Information on interest accrual and refund of deposit can be found in the "Your Rights as a Customer" section of the SBC Missouri Telephone directory.
- Telephone number assignment changes Your correct telephone number will be reflected on your telephone bill.
- You may terminate your service at any time, subject to a minimum one-month's billing as set forth in our tariffs.
- Applicable minimum contract service terms and early termination fees for business customers— If you have a signed a contract for a minimum term, you should have received a contract with the terms, conditions and applicable termination fees. If you have not received this contract, please call us at 1-888-481-0367.
- Rates for SBC Missouri touch-tone, 1-party flat-rate line and for SBC Missouri touch-tone service vary by location.